



# GOSHEN CONNECTICUT

## Communication Task Force

Minutes 7/12/2022

This meeting held in-person and on zoom and is available as a recording

Present: Paul Collins, Henrietta Horvay, Janelle Carroll, Joyce Mowrey, excused Scott Olson

1: Called to order: Paul Collins called the meeting to order at 7:03

The task force sees 2 main goals to establishing more effective communications.

- A. What information is appropriate for the town to distribute and how do we reliably and continuously collect it
- B. Who will have the job of compiling, editing and disseminating – The "Job Description" needs to be developed.

2: Discussion was held on the many topics that involve the Task Force.

- Electronic sign: Discussion about placement, frequency of update, should there be one at Town Hall and the Fire House. Should the electronic sign be added to the Scoville Park kiosk
- How do we get information from each committee or commission that is of interest to the public?
- Development of robust community calendar:
- Bulletin boards
- Goshen Business Circle website

3: How do we get info from various groups? Who are the groups: Town commissions and boards, business, religious, non-profits – Town depts. recreation, fire, and library – whom else have we not thought of?

5: It was determined that Paul will create a draft version of the report and distribute to each member and the members will review and suggest revisions. This may require a special meeting. The goal is to have this ready so we can invite representatives of all involved constituencies to review and comment on at a September meeting

6: Adjournment: At 7:59 a motion to adjourn was made by Janelle Carroll and seconded by Joyce Mowrey.

Received July 14<sup>th</sup>, 2022, 11:25AM

Attest Doreen H. Guretz

Goshen Town Clerk

Asst.